

## TRANSFER REQUEST FORM

### THE UNDERSIGNED

Surname \_\_\_\_\_ Name \_\_\_\_\_  
Housed in \_\_\_\_\_  
Via \_\_\_\_\_ no. \_\_\_\_\_ int. \_\_\_\_\_ room no. \_\_\_\_\_  
Telephone number \_\_\_\_\_ e-mail \_\_\_\_\_

ASKS TO BE TRANSFERRED TO \_\_\_\_\_

Reasons for the transfer request:

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Accommodation is allocated by the Accommodation Office upon submission of a request by the concerned student, subject to availability and depending on the location of the faculty/department at which he/she is studying.

In case of health problems, please attach a certificate from a specialist physician, referring to the current academic year.

At the time of request, the Accommodation Office assigns the room based on the availability of accommodation, and considering the proximity to the place of study.

In case the Mediation Office accepts the transfer request, the assignee shall pay €40.00 for the final check-out fees as indicated in the REGULATIONS GOVERNING THE USE OF OPERA UNIVERSITARIA ACCOMMODATION FACILITIES (art. 5, paragraph 1 and art. 19, paragraph 4).

Pursuant to art. 13 of EU Reg. 2016/679 "Regulation on the processing of personal data", we inform you that:

- the data provided will be processed in compliance with art. 5 of EU Reg. and exclusively with reference to the procedure connected to this documentation, through paper and/or computer support;
- the provision of the requested data is obligatory in order to carry out the procedure;
- the Data Controller is Opera Universitaria di Trento (via della Malpensada 82/A - 38123 Trento - 0461217411);
- you may exercise your rights against the data controller at any time, in accordance with Articles 15-22 of EU Reg. 2016/679.

For further details, you can consult the complete information at [www.operauni.tn.it](http://www.operauni.tn.it) "privacy policy" section.

Having read the above information, the undersigned consents to the processing of personal data in accordance with Article 13 of EU Regulation 2016/679

Place and date

Signature

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